CMT and TPMS instructions for Reviewers – Login Help and Updating Research Profile

 Log-in to your CMT account using the *email address with Reviewer credential*: <u>https://cmt3.research.microsoft.com/MICCAI2020/Submission/Index</u>

If you are new to CMT, an account was automatically created for you when you clicked the acceptance link in the invitation email. Use the "Forgot your password?" link to have your password emailed to you.

Microsoft CMT Email submission_support@miccai2020.org Password 	Microsoft CMT Email submission_support@miccal2020.org Password Log In Forgot your password? New to CMT? Register	Microsoft CMT Email submission_support@miccal2020.org Password ••••• Log In Forgot your password? New to CMT? Register	Microsoft CMT Email submission_support@miccal2020.org Password •••••• Log In Forgot your password? New to CMT? Register Micconfigure Medical Image Computing and Computer Assisted Interventions 2020
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- 2. Once logged in, select "MICCAI2020" as your conference and "Reviewer" as your role to go to the Reviewer Console. If you cannot change your role to Reviewer, check that the email address you login with is the same one the invitation email was sent to.
- 3. Enter your domain conflicts and subject areas. This information must be entered in order to properly match submissions to Reviewers. You can access the domain conflicts and subject areas pages by either clicking the "click here" links in the red message box shown below or via the pop-up menu by clicking the arrow beside your name.

		Help Center - Select Your Role Reviewer - MICCAI2020 - Y	′our Name 👻	
Chairs have requested users to enter domain conflicts. Please click here to enter your conflict domains. Chairs have requested reviewers to select subject areas. Please click here to select your subject areas. This message box will disappear once domain conflicts and subject areas are entered into the system.		eneral User Profile Change Email		
		This message box will disappear once domain conflicts and subject areas are entered into the system.	Change Password Link to Account	
Please click here to view Welcome Message & Instructions		ions	Linked Accounts	
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Paper ID 1	Title	Subject Areas	Domain Conflicts	
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4. Subject Areas:

Select 1 primary subject areas and several secondary subject areas and click areas at the bottom of the page. Submissions will be matched to you based on the subject areas chosen and the your TPMS profile.

Select Sub	ject Areas	
Track: MICCAI2020		
Primary	Secondary	Title
		Advances in Machine Learning Theory
		Applications of Big Data in Imaging
		Biophotonic Imaging
		Computational (Integrative) Pathology
		Computational Anatomy and Physiology
		Computer Aided Diagnosis
		Image Reconstruction and Image Quality
		Image Segmentation
		Image-Guided Interventions and Surgery
		Integration of Imaging with Non-Imaging Biomarkers
		Interventional Imaging Systems
		Medical Robotics and Haptics
		Microscopy Image Analysis
		Neuro Imaging
		Population Imaging and Imaging Genetics
		Registration and Fusion
		Surgical and Interventional Simulation Systems
		Surgical Data Science
		Surgical Planning and Simulation
		Surgical Skill and Workflow Analysis
		Surgical Visualization and Mixed, Augmented and Virtual Reality
		Visualization in Biomedical Imaging
		Other
Save Cancel		

5. Domain Conflicts:

DOMAIN CONFLICTS

A complete domain conflicts list includes not only your current email domain but also all institutions you have had a close relationship with in the past 3 years. This information is vital to avoid conflict of interest between you and the authors of papers assigned to you

Please enter the domain of each institution (semicolon separated) that authors have a conflict of interest with (example: mil.edu; ox.ac.uk; microsoft.com). More specifically, please list domains of all institutions authors worked for, or have had very close collaboration with, within the last 3 years. Note: It is important that you also enter the domains of authors' current institutions here since CMT does not automatically add them to conflicting domains. Please DO NOT enter the domain of email providers such as gmail.com, yahoo.com, hotmail.com and 163.com as institution domains.
*Domain Conflicts

6. Multiple accounts in CMT

If you have multiple accounts with CMT, you can link them via "Link to Account" in the pop-up menu shown in 3. Note that by linking two accounts, it **DOES NOT** merge two accounts into one, it simply allows you to switch between two accounts without having to log in and out. Please make sure the email address for the account with Reviewer credential match that of your TPMS account. Please contact submission platform manager Kitty Wong (<u>submission_support@miccai2020.org</u>) if you need assistance.

 Update your research profile with the Toronto Paper Matching System (TPMS). Login to your TPMS account or create a TPMS account if you don't already have one: <u>http://torontopapermatching.org/webapp/profileBrowser/login/</u>

The service will let you keep a perma conferences in matching papers to re Please log in below or register i you	ment publication profile wiewers. More info do not yet have an acc	which will be used by count.
Username:	(username is an email)	
Password:		
login Password reset		
About the service		

8. Once logged in, you can view the list of papers you have uploaded to your account. Make sure you have at least 5 papers in your TPMS account. You can upload new papers to your account by clicking the "Upload papers" link on the left panel. You can also remove papers from your account by clicking the so n the right. MICCAI2020 will be assigning submissions to you based on your research profile generated using the papers you have in your TPMS account.

	Currently selected papers:		
aname@mydomain.com	Paper1.pdf	495.8 KB	ØX
Selected Papers Upload papers Update account info.	Paper2.pdf	656.8 KB	ØX
	Paper3.pdf	1.1 MB	0 ×
Logout	Paper4.pdf	1.1 MB	0 X
	Paper5.pdf	845.2 KB	2 X

9. You can update your user information, including changing your email address, by clicking the "Update account info." link on the left panel. The email address for your CMT account with reviewer credential and your TPMS account must be an EXACT match.

Actions	Username: name@yourdomain.com Your reviewer email address: the one you use to login to the conference management website (e.g., CMT or ConfMaster). 60 characters or fewer.
8 wong.kitty@gmail.com Selected Papers	First name: MICCAI
Upload papers	Last name: 202d
Logout	Update user Information